



Town of West Boylston Board of Assessors  
120 Prescott Street  
West Boylston, MA 01583  
508-835-6093

Minutes of the Board of Assessors Meeting held on January 10, 2008

Members Present: Rich Duguay, James Swalec, Harald Scheid, Louise Kelley

Board Members Absent: Brad Dunn

Meeting brought to order at 6:15 P.M.

The following documents were signed, James Swalec motioned to approve the below listed items, Rich Duguay seconded approval. Motion carried.

- Motor Vehicle Abatement — 2006 December 2007
  - Motor Vehicle Abatement — 2007 December 2007
  - Personal Property Abatement
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- Louise Kelley did a quick update of the move schedule and the space allocated to the Assessors office in our new location at 127 Hartwell Street.
  - Harald Scheid continues to research the chapter land classification for the Beardsley property previously owned by Nathaniel Nash on Keyes Street. He has sent a letter to the DOR for a legal review and their advice.
  - On the advise of Leon Gaumond and Michael Daley the Assessors will create an "Assessors Policy" with regard to CPA exemption application dead line dates and any automatic qualifications. During the next month or two Louise Kelley will develop the policy for BOA review and approval.
  - Harald Scheid continues to work with the DOR on the approval of our 2008 tax rate. The current plan, once the rate is approved, is to send the Q4 bills out in March with a May 1 due date.

Motion by Rich and seconded by James Swalec to adjourn the meeting at 7:15 p.m.

Next meeting is scheduled for Thursday, February 14, 2008

Bradford Dunn  
James Swalec  
Rich Duguay